

TELECOMMUNICATIONS SYSTEMS ANALYST I

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: April 16, 2007

Collective Bargaining Identification: R01

Job Analysis Conducted By: Joy Brown, Selection Analyst
Office of Selection Services
Department of Corrections and Rehabilitation

Number of Incumbents: There are 2 incumbents in this classification per Department of Corrections Filled/Vacant Position Report dated March 14, 2007.

Names of the Subject Matter Experts and their background:

Janet Esola, Telecommunications Systems Analyst II, Office of Facilities Management

Janet Esola has worked for the California Department of Corrections and Rehabilitation for 18 years. Ms. Esola is currently working with Telecommunications Branch at Office of Facilities Management and has over 4 years experience as a Telecommunications Systems Analyst II.

Pedro Reyes, Correctional Plant Supervisor, Folsom State Prison

Pedro Reyes has worked for the California Department of Corrections and Rehabilitation for 12 years. Mr. Reyes is currently working at Folsom State Prison and has over 9 years experience as a Correctional Plant Supervisor.

TELECOMMUNICATIONS SYSTEMS ANALYST I INFORMATION GATHERING

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Board Specification
- Computerjobs.com
- Office of Administration, Class Specification, Oklahoma
- Department of Human Resources, Job Specification, Vermont
- Integra, Information Management Department, New Jersey
- O*Net On Line, Occupational Information Network
- Duty Statement, Folsom State Prison
- Duty Statements, Telecommunications Branch, Field Operations Section